



Michigan Department of State Police

Emergency Management Division Informational Letter

4000 Collins Road
P.O. Box 30636
Lansing, Michigan 48909-8136



Volume: 03-10A

October 13, 2003

Subject: Planning Funds Availability under the FY 2003 Office of Domestic Preparedness State Homeland Security Grant Program Part II to Support Local ODP State Homeland Security Assessment and Strategy (SHSAS) - Updated Information

Attention: Local and District Emergency Management Coordinators

Update on Application Process

Grant Agreement package will arrive to eligible jurisdictions no later than Friday, October 17, 2003.

Please contact Mr. David Lundquist of the Emergency Management Division at (517) 324-2386 or by e-mail at lundquid@michigan.gov if a packet is not received by this date.

The deadline to return the grant application packages or the notification of waiver has been extended to November 30, 2003. All eligible expenditures for each jurisdiction must be submitted by December 31, 2003, to the Michigan State Police, Emergency Management Division, to receive reimbursement for this initiative.

Update on Allowable Planning Costs

Eligible activities for planning also include the following:

- Overtime for activities specifically related to the completion of the State Homeland Security Assessment and Strategy (SHSAS).
- Personnel costs specifically related to SHSAS activities. For example, if an employee such as a fire chief is temporarily reassigned to complete the SHSAS and is no longer functioning in the capacity as fire chief, these hours are eligible for reimbursement for the performance window of the grant.

If in doubt as to specific allowable planning costs not addressed in the original e mail or this update, please contact Mr. Mark Wesley of the Emergency Management Division at (517) 333-5023 or e-mail at wesleym@michigan.gov.

Sincerely,

JOHN ORT, CAPTAIN
Deputy State Director of Emergency

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